



Compliance Checklist

- Call 811 or contact the local One Call center before beginning any excavation project
- Determine the excavation site
- Know where you're working and understand applicable limitations and laws (working hours, water control, wildlife habitat, pollution control, etc.)
- Obtain necessary tickets or permits from local government
- Determine if there are any underground utilities before digging
- Locate and mark any sites where underground utilities exist (there may be additional laws requiring contractors to dig around these areas by hand)
- Ensure the area is clear of any surface encumbrances
- If there is exposed to traffic, implement traffic controls and additional worker safety measures (reflective vests or other visible clothing for workers)
- Test for hazardous materials or hazardous atmospheres
- Inspect any machinery or equipment prior to use
- Perform a soil test
- Determine water removal system
- Ensure all workers are trained on safety and emergency procedures
- Conduct inspections of excavations and protective systems
- Implement support system (soldier piles, lagging walls, shoring, etc.)
- Keep all excavated material at least two feet from trench edges
- Ensure workers are using proper personal protective equipment (hard hats, eye protection, gloves, respiratory protection etc.)
- If the excavation is 4 feet deep or more, ensure the egress is within no more than 25 meters (laterally) of all workers
- Ensure trench exits are clear at all times
- Secure the job site to prevent trespassing
- Continue conducting daily safety and equipment inspections and before beginning work each day

