

Name of business \_\_\_\_\_ Effective Date \_\_\_\_\_

Company Website \_\_\_\_\_

## General

- Expiring or renewal premium by LOB? GL \_\_\_\_\_ Auto \_\_\_\_\_ Excess \_\_\_\_\_  
IM \_\_\_\_\_ Property \_\_\_\_\_
- Yes No Do you currently control account?
- Why is this account being marketed? \_\_\_\_\_
- Please check off the following controls you have in place:
 

Safety Manager	Pre-Hire Drug Tests & Background	Safety Manual
MVR Review Procedures	Team cleaning jobs in place	After Hours Cleaning
Employees using their own autos for business operations (provide evidence of \$100k /\$300k limits of liability)		
Subcontractor Agreements with Hold Harmless and Indemnification in your favor		

## Automobile

- Yes No Do you have any drivers under age of 21?
- Yes No Are any company vehicles driven for personal use?
- Yes No Do any employees use their personal vehicle for work? How Many? \_\_\_\_\_
- Yes No Do any family members have access/use to the PPT? If yes, please provide drivers names, DOB & License #'s. \_\_\_\_\_
- Where are company vehicles stored at night? If multiple locations, please provide breakout by location.  
\_\_\_\_\_

## General Liability

- How many employees? \_\_\_\_\_
- How many years in business? \_\_\_\_\_ If less than 3 please provide resume.
- Do you perform any of the following work:
 

Aircraft	Hospitals, Clinics, Surgical	Recycling
Apartments/Condo Complexes	Hotels/Motels	Retail Stores
Assisted Living or Nursing Homes	Industrial Plants	Refineries
Carpet/Upholstery Cleaning	Janitorial Services: General Services	Restaurant Vent Hood Cleaning
Construction Cleanup	Janitorial Supply: Retail & Wholesale	Schools, Colleges, Universities
Convenience or Grocery Stores	Machinery & Equipment: Cleaning/Degreasing	Shopping Centers & Malls
Clean Rooms	Mold or Spore Remediation	Snow & Ice Removal
Convention Centers/Halls	Museums	Sports Arenas or Complexes
Crime Scene Cleanup	Offices	Supermarkets/Grocery Stores
Debris Removal	Off-shore Oil Rigs	Transportation Terminals
Exterior Building Maintenance	Painting	Theatres
Fire/Water/Smoke Damage Restoration	Pressure Washing/Cleaning	Window/Screen/Skylight Cleaning
Floor Stripping/Waxing/Mopping	Private Residences	Other:
Governmental Facilities	Private Practice Medical Offices	
- Describe any non-janitorial maintenance services provided by the insured.  
\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_